

# **TERMS OF REFERENCE FOR THE BREAK FREE CONSORTIUM COUNTRY COORDINATOR POSITION**

## **Introduction**

The *Break Free* consortium is a collaboration of Plan International, SRHR Africa Trust (SAT) and Forum for African Women Educationalists (FAWE) with The Royal Tropical Institute (KIT) and Rozaria Memorial Trust (RMT) as technical partners. The aim of the Break Free Consortium *is for adolescents to exercise their right to live free from Teenage Pregnancy (TP) and Child Marriage (CM), supported by civil society.*

The BF Consortium in Kenya has three pathways of change leading towards the strategic programme objective:

Pathway 1: Adolescent girls at risk of CM/TP and FGM/C have access to quality education in a safer school environment with improved participation, retention and completion

Pathway 2: Duty Bearers and decision makers at national and county level, review, resource and implement laws and policies that respond to adolescents' needs

Pathway 3: Adolescent girls and boys access quality SRHR education, information and youth friendly services.

## **Purpose**

The Break Free consortium is looking for a Country Coordinator who will facilitate and oversee the BF programme implementation and management in Kenya. He/ She will be the first point of contact within the country for the Break Free! Consortium. The coordinator will facilitate planning, monitoring, and reporting processes and oversee processes of joint learning on context, programme and collaboration, with support from the PMEL working group. He/she will also build partnerships, realize synergies and add value to the engagement of girls and young women in the programme.

## **Duties and Responsibilities**

1. Coordinate Country Programme implementation in cooperation with BF partners involved by initiating (quarterly) coordination/monitoring meetings with the BF Consortium partners in-country.
2. Coordinate the development and advice upon adaptations of the country programme ToC to ensure maximum efficiency and synergy of the programme set up and interventions in the specific country context.
3. Coordinate processes of partner selection, capacity strengthening, joint communication and advocacy.
4. Ensure there is no overlap in the BF programme activities and to ensure cooperation and good partnership in the BF country Consortium.
5. Guide and coordinate the development and approval of annual plans and budgets in a timely and qualitative manner then shared with the lead organization, FAWE Kenya.
6. Consolidate reports on progress and results in a timely and qualitative manner then shared with the lead organization, FAWE Kenya.

7. Facilitate and oversee processes of joint annual monitoring, review and planning by the LCTs (Local Coordination Team) and local partner CSOs.
8. Act as liaison between country, regional and International programme levels. Communicates directly with the Consortium Desk for operational topics. Support and facilitate effective collaboration at the level of the LCTs and RPC.
9. Coordinate contact and joint representation with other local key stakeholders (e.g. the Dutch Embassy, national and local government) in cooperation with other in-country consortium organizations.
10. Coordinate capacity building/capacity strengthening activities for the BF Consortium by making sure that the country programme teams make an inventory of the needs of the partners and the available BF local resources for capacity building.

### **Qualifications**

- ❖ At least a Master's Degree in in the fields of education, development, gender or social sciences.
- ❖ A minimum of 10 years prior experience in project coordination, including managing complex relationships/consortiums with diverse partners across multiple locations.
- ❖ Demonstrable experience of working directly with civil society actors, including experience of engaging with coalitions, alliances or networks. A sound understanding of gender, child marriage, teenage pregnancy and girls' education issues.
- ❖ Proven experience of advocacy and influencing at National and County levels.
- ❖ Previous experience working in a cross- cultural environment is preferred.
- ❖ Excellent written and oral English communication skills.
- ❖ Excellent reporting skills.

### **Timeline**

The County Coordinator will be expected to report to work in Plan Kenya and FAWE Kenya offices alternatively for 3 days per week for the entire contract period.

### **Application procedure**

**Please submit your application to [kenyabfa@gmail.com](mailto:kenyabfa@gmail.com) by 21<sup>st</sup> March 2021**

Include the following items:

- Expression of interest.
- Your CV, including at least 2 references.
- Educational/Professional testimonials.
- Expected salary rate.